

WORONI

**BOARD MEETING AGENDA:
DATE 16/07/2017, TIME 7:00pm**

Meeting Venue:	Woroni Boardroom		
Meeting Opened:	7:12		
Meeting Closed:	7:43		
Present:	James, Zoe, Kat, Oscar, Kanika (Skype), Linda, Nathalie (Skype)		
Apologies:	Jasper Lindell		
No.	Item	Minutes	Action Items
1	Acknowledgement of Country	James	
2	Confirmation of Previous Minutes	Done out of Session	
3	Previous Action Items:	None.	
Print			
4	News Update	<p>News stories for the next edition are being worked on and filed in preparation for the first print edition</p> <p>PD: identified areas where reporters are keen to expand their skills; this will continue with the others when everyone has returned to Canberra</p> <p>Various resources have been compiled to give to reporters to ensure they feel confident in their</p>	<p>First news team meeting of the new semester will canvas professional development options to achieve this.</p>

		roles and how they are expected to behave as professional journalists	
5	Content Update	<p>Content team has been finalized and have met with everyone individually.</p> <p>Sub- Editor guide is complete and has been distributed.</p> <p>Vague whiteboard layout for now- all the pages in the paper have been filled so far, subject to potential changes.</p>	<p>Meeting with departments to see how we can make Woroni more inclusive</p> <p>Starting work out for the pullouts</p> <p>Organise slam poetry in week three at the fire pit</p>
6	Creative Update	<p>First issue under control for layout but onwards more Sub-Editors will help with it.</p> <p>Sourcing graphics and images; tonight on contributor page.</p>	<p>Opening Sub-Editors applications tomorrow or Tuesday.</p> <p>Interviews during or towards the end of bush week</p>
Radio			
7	Radio Update	<p>New team finalized and have already met with them.</p> <p>Outrageous amount of events in Bush week- it's going to be very busy time for Radio.</p> <p>Changed structure of radio timetable: introducing breakfast radio with content throughout the day between two-six pm.</p> <p>Have established a strong relationship with the Pop Up village looking forward to more collaborations.</p> <p>Opened up show applications, looking to promote it through Bush week.</p>	

TV			
8	TV Update	<p>Team has been finalised and will be getting involved in livestreaming during bush week.</p> <p>Workshops are nearly finalised.</p> <p>Short film competition update: Looking for sponsors and judges at the moment</p>	
Finance			
10	Finance Update	<p>Business Transaction Account: \$6,540.94</p> <p>Business Online Saver: \$170,158.44</p> <p>Term Deposit: \$60,000</p> <p>Fixing up advertising prospectus, will be working with sub-editors.</p>	
Administration			
11	Administration Update	<p>Two events confirmed market day and lunch break.</p> <p>Please let all teams know, we need as many volunteers for these events as possible.</p> <p>Merch and team t-shirts are complete.</p> <p>Organising is underway for retreat</p>	
Agenda Items			
12	Casual Vacancy: Filled	Welcome Zoe as Arts Editor!	
13	Approving Alexandra Green to Grievances and Dispute panel	Approved Unanimously	

14	Discuss measures to make Woroni more accessible to members of the DSA.	James reported on the discussion with Aji (DSA Officer) Suggestions raised: <ul style="list-style-type: none"> - Captioning images - Policies: making them accessible in both PDF and Word Documents? - Upload them to the Google drive in document so it can be downloaded - Red is difficult to read (more of a long term goal through ED) - Autonomous work shops 	
15	Woroni x Indigenous Department morning tea	Move to make the writing and editing process more inclusive and accessible for Indigenous students. Morning Tea: an event that helps break down the barriers for	
16	Discussion and update of website forms	Meeting with Darla this week to discuss an alternative arrangement about forms and what we have access to.	Ask if there are other accessibility options for website.
17	Event Procedure reminder	(Distribute to relevant sub-editors) Potential event for Week Seven (21 st September)	
18	How to website & social media	Reminder to add banners. There's videos on this in the handover folder.	
19	Constitution & General Meeting scheduling	Constitution needs to be finalized this week.	Contact ANU council for the dates Need to be published on the website three weeks before GM
Other Business			
16		None.	

